

# American Red Cross

## STATE VOLUNTEER SERVICE AGREEMENT FOR DISASTER OPERATIONS

### VOLUNTEER SERVICE AGREEMENT

I, \_\_\_\_\_, an employee of the state of \_\_\_\_\_,  
do hereby volunteer my time, effort and services to assist at the \_\_\_\_\_  
disaster relief operation (DR # \_\_\_\_\_), located in the state of \_\_\_\_\_,  
beginning on \_\_\_\_\_, 20\_\_\_\_, and ending on \_\_\_\_\_  
20\_\_\_\_, a period of \_\_\_\_\_regular business work days. Neither my supervisor, peer  
employee, nor any other person has compelled me to volunteer.

My travel and maintenance costs will be reimbursed by the American Red Cross, pursuant to *Staff Reimbursement Procedures and Travel Regulations*, ARC 4500XC3.

I understand that I will receive compensation from my regular employer as set forth in the Disaster Leave Law/Executive Order, and that I will not receive compensation from the American Red Cross beyond my travel and maintenance costs while I am performing disaster relief work. Furthermore, I understand and accept that:

- I may be working under conditions which may be substantially different from those I am used to.
- I may be working long hours.
- There will be no relationship between the salary I receive from my regular employer and the hours I will be working as part of the American Red Cross Disaster Relief Operation.
- As a Red Cross volunteer, I am not covered by workers' compensation through the American Red Cross.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Employee/Disaster Volunteer

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Regular Job Title

\_\_\_\_\_  
Regular Place of Employment

( ) \_\_\_\_\_  
Phone Number

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I hereby release \_\_\_\_\_, an employee under my supervision, from his/ her regular job duties so that he/she may volunteer to assist in this disaster relief operation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

( ) \_\_\_\_\_  
Phone Number